

**\*\*FAX TO: 703-413-7450\*\***

Airport Code: \_\_\_\_\_



**Type of Request**

- New
- Revised

**Authorization Agreement for Preauthorized Payments**

**INSTRUCTIONS:**

- Use this form in addition to the enrollment form if you are having your parking fees deducted from your checking or savings account.
- Joint accounts require all signatures.
- If you are using a checking account, please attach to this form a copy of a check with the word "VOID" written on it.
- If you are using a savings account, please attach to this form a savings deposit slip with the account information printed on it.

I (we) hereby authorize KASEMAN, hereinafter called **Company**, to initiate debit entries to my (our) bank account indicated below at the bank named below, hereinafter called **Bank**, to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

\*\*This authorization is to remain in full force and effect until Company has received **written notification** from me of its termination in such time and in such manner as to afford **Company** and **Bank** a reasonable opportunity to act on it.

Bank Deduction Information	
Bank Name _____	Branch _____
City _____	State _____ Zip _____
Routing Number _____	Account No. _____
Last 4 digits of Employee SSN _____	Checking <input type="checkbox"/> Savings <input type="checkbox"/> (Check Only One)

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Employee) Please Print

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Joint) Please Print

For accounting use only:		
Employee ID Number _____	Processed By _____	Date: _____

ALL TRANSACTIONS WILL BE PROCESSED IN A SECURE ENVIRONMENT AND ALL INFORMATION COLLECTED WILL BE HELD IN COMPLETE CONFIDENTIALITY AND USED ONLY FOR THE PURPOSE OF PROVIDING PARKING PAYMENT SERVICES. [As a government contractor, KASEMAN is subject to the Privacy Act of 1974, 5 U.S.C. §552A, *et. seq.*, which protects certain information from unauthorized disclosure. The Privacy Act also subjects government contractors to criminal penalties for unlawful disclosure of information protected by the Act.]